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Erasmus+ Programme
of the European Union



DIGIHEALTH

DIGIHEALTH PROJECT

Call for expression of interest:

- **External Evaluator- Quality Control**

-Terms of Reference-

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| Project | Innovative DIGItal skills & teaching methods 4 eEffective health educaTion in Lebanon & Syria/DIGIFIT |
| Acronym | DIGIHEALTH |

BACKGROUND

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| Programme | Erasmus+ / KA2 Cooperation for innovation / Higher Education |
| Strand | Capacity Building in Higher Education |
| Project Category | Joint Project - Category 1: Curricula development |
| Main topic | Digital Health |
| Contract N° | Erasmus+ Project: 598243-EPP-1-2018-1-SE-EPPKA2-CBHE-JP |
| Project timeline: | 15/11/2018.... To 14/11/ 2022..... |
| Website | http://digihealth-eu.aiu.edu.sy/home |

PROJECT SUMMARY

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| General Objective | DIGIFIT has the main objective of Promoting excellence, creative & innovative digital T&L approaches through advanced ICT solutions to improve quality of health education to prepare a well-qualified graduates who are able to adapt to changing healthcare environment, meet societal expectations and sustain healthy environment in Lebanon & Syria. |
| Specific Objectives | <ol style="list-style-type: none"> 1.Support Lebanese and Syrian HEIs in adopting and implementing effective new technologies of digital skills and teaching methods for an active and collaborative learning. 2.Develop the ability of academic staff at health disciplines in LB & SY HEIs to employ modern pedagogical & didactical methodologies for innovative ICT T&L settings. 3.Open up higher education in LB & SY to integrate refugees, IDPs and students from disadvantaged groups in inclusive virtual classroom settings. |
| Consortium | <p>Lebanon:</p> <ul style="list-style-type: none"> - Lebanese University - Beirut Arab University - Lebanese International University - Modern University for Business and Science <p>Syria</p> <ul style="list-style-type: none"> - Damascus University - Arab International University University of Hama |

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| | <ul style="list-style-type: none"> - European Union: - Linnaeus University (Project coordinator) (Sweden) - University of Genoa (Italy) - Universidad de Santiago de Compostela (Spain) - Mediterranean Universities Union (italy) |
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**EXTERNAL
PROJECT
QUALITY
CONTROL**

The DIGIHEALTH project is looking for an EXTERNAL EVALUATOR in Lebanon to carry out Quality Assurance monitoring activities focusing on DIGIHEALTH project activities. The main framework is:

1. Evaluating activities implemented, outcomes, results and impact of the **DIGIHEALTH** project providing formative feedback to orientate further project action for the last period of project implementation.
2. The evaluation should be at individual, institutional and societal level as well as providing a set of recommendations to ensure sustainability and exploitation of project results.

The result of this external evaluation will provide:

Objectives

- Examination of the effectiveness of the cooperation relationship within the **DIGIHEALTH** Consortium.
- Analysis of the impacts, objectives and efficiency of **DIGIHEALTH** project actions, and thereby, account for them.
- Contextualization of this analysis within specific circumstances in which the **DIGIHEALTH** project is embedded.
- Formulation of lessons learnt for the improvement of implementation and exploitation/sustainability of **DIGIHEALTH** project results (at final report stage).
- Advice to inform evidence-based decision-making within the framework of the **DIGIHEALTH** project and posterior sustainability actions.

Principles

The evaluation of the **DIGIHEALTH** project is guided by the following principles¹:

- **Transparency:** The process, data, findings, conclusions and recommendations of all evaluations will be made available for the public.
- **Independence:** Evaluation will be carried out by an impartial

¹ Adapted from EUROPEAN COMMISSION, *Evaluation matters-The evaluation policy for European union development co-operation*, Brussels, 2015. ISBN: 978-92-79-39391-4.

Focus & Methodology

expert who gives assessment based on sound evidence.

- **Ethics:** The rights and dignity of all evaluation stakeholders are respected.
- **Quality:** Evaluation provides robust and credible evidence-based conclusions.
- **Utility:** Evaluation provides critical information and recommendations to improve **DIGIHEALTH** project actions.

EXTERNAL EVALUATOR will coordinate with Linnaeus University as Project coordinator and the project management committee (when needed) to carry out their activities.

FOCUS:

- All **DIGIHEALTH** project activities and results at both stages, taking into account impacts on main beneficiaries and other stakeholders.

METHODOLOGY²:

1st Stage:

- Selection of the External Expert.
- Validation of External Evaluation methodology with the DIGIHEALTH consortium.
- Document review by the EXTERNAL EVALUATOR of all activities (September 2022).
- Implementation of the necessary evaluation mechanisms (e.g. surveys, interviews with partners, etc) for the Report evaluation (September 2022).
- Delivery of the 1st External Evaluation Report, including specific recommendations for next **DIGIHEALTH** project implementation (deadline mid September 2022).

2nd Stage:

- Participation in Final Conference in Beirut (specific dates to be determined) (5-8th of October 2022).
- Delivery of the 2nd External Evaluation Report at Final stage with specific recommendation on strategy for project sustainability and exploitation results (Beginning of November 2022).

² Activities schedule can be modified by External Evaluator in agreement with the Consortium and also in attention to project implementation, specially taking into consideration the disruption generated by the COVID-19 pandemic and the political, economical and financial crisis in Lebanon and Syria (**DIGIHEALTH** countries of implementation).

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| CONTENTS | <p>EXTERNAL EVALUATOR is expected to deliver the following documentation as a result of his/her work:</p> <ul style="list-style-type: none"> • Methodology to conduct external evaluation validated by the DIGIHEALTH Consortium. • The Evaluation report 1 and 2. |
| SOURCES OF INFORMATION | <p>In order to carry out their activities, EXTERNAL EVALUATOR could draw upon the following sources:</p> <ul style="list-style-type: none"> – Project website – Project proposal – Dissemination materials – Official reports – Project outputs & deliverables – Minutes of the Management meetings – Interview with project members – Surveys among project beneficiaries – Internal project documentation – Internal Quality Assurance Reports – Contact with beneficiaries <p>EXTERNAL EVALUATOR will not only be restricted for his/her activities to the above list and can propose alternatives sources of information. EXTERNAL EVALUATOR will coordinate with Linnaeus University as Project coordinator as well as with Project management committee.</p> |
| SELECTION CRITERIA | <p>EXTERNAL EVALUATOR will be selected by the DIGIHEALTH Consortium represented by the project management committee, taking into consideration the following criteria:</p> <ol style="list-style-type: none"> 1. CURRICULUM VITAE of the EXTERNAL EVALUATOR: <ul style="list-style-type: none"> ○ Experience working with Higher Education Institutions in Lebanon and Syria and/or the South Mediterranean region. ○ Experience in the evaluation of international cooperation /capacity building projects, specifically Erasmus+ programme -KA2 Cooperation for innovation-Higher Education. ○ Fluency in English (capacity to work in Arab and French will be positively evaluated) 2. External Evaluation METHODOLOGY PROPOSAL which includes the following components: |

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| | <ul style="list-style-type: none"> ○ Quality Control Monitoring Matrix. ○ Causal pathway explanation of DIGIHEALTH project actions from an evaluation perspective. ○ Evaluation criteria, metrics and indicators. ○ Strategy to provide formative recommendations for project consortium at both evaluation stages ○ Workplan and evaluation activities roll-out at Interim and Final report stage. ○ Workplan should include a tentative work days distribution. <p>3. BUDGET PROPOSAL detailing:</p> <ul style="list-style-type: none"> ○ Fees for services. ○ Estimation of travel expenses. |
| BUDGET | <ul style="list-style-type: none"> - Amount based on best proposal (quality, technically, professionalism and financially) to remunerate EXTERNAL EVALUATOR services including: <ul style="list-style-type: none"> ○ Fees for external evaluation ○ The selected external evaluator will be responsible for the payment of all relevant taxes and contributions in case applicable. The VAT is exempted ○ The payment is subject to the delivery of the final report with its attachment of documents and the approval of the project management committee and the grant holder university. |
| PAYMENT ARRANGEMENTS | It is agreed that this contract is subject to the rules and regulations of the ERASMUS + DIGIHEALTH Project as contained in the Grant Agreement and Guidelines for the Use of the Grant. |
| EXPRESSION OF INTEREST | <p>Expressions of Interest should consist of:</p> <ol style="list-style-type: none"> 1. Joint covering letter expressing interest in participating in the external evaluation. 2. Curriculum Vitae from the candidate. 3. External evaluation methodology proposal. (max 2 pages single-spaced) 4. Budget proposal. |
| DEADLINE | EXPRESSIONS OF INTEREST should be addressed to: mosad.zineldin@lnu.se before 15/8/2022. |